

LOU ANN GREEN LALUMIA
President

DONALD J. GREEN
Treasurer



GREEN FAMILY FOUNDATION

Contributing to a Better Tomorrow

DONNA GREEN BURGMEYER
Vice President

JEFFREY B. SCHEER, ESQ.
Secretary

GENERAL GUIDELINES/POLICIES AND PROCEDURES

MISSION STATEMENT

We are a private foundation working to enhance the quality of life of people by providing funds to organizations that promote education, self-sufficiency and self-esteem, health and wellness.

GUIDING PRINCIPLES

The Green Family Foundation strives to fulfill its Mission by providing funds to organizations that accomplish the following:

- Equip individuals with the resources and opportunities to strengthen themselves on their journey to independence.
- Build strong foundations for health and wellness.
- Inspire positive change in individuals.
- Motivate individuals to give back to their community.
- Encourage character building for those individuals who are at-risk or in-need.

I. GENERAL GUIDELINES FOR GRANT-MAKING

The Board of Directors of the Green Family Foundation, Inc. (the "Foundation") administers its grant-making process in an impartial manner based upon an evaluation of each project request. Priorities for funding will vary from time to time. Although a project may meet the established criteria, it may not be approved for funding because of limited funds or other priorities.

To be eligible for consideration, an applicant must be a not-for-profit tax-exempt 501(c)(3) public charity. Your organization and/or project must be designed to fulfill the Mission Statement and Guiding Principles of the Foundation outlined above.

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c/o Jeffrey B. Scheer, Esq. | One Lincoln Center | Syracuse, NY 13202-1355
Phone: 315.218.8266 | Fax: 315.218.8476 | scheerj@bsk.com | www.green-family-foundation.org





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The Board of Directors of the Foundation has established the following criteria for evaluating grants. In addition to the qualifications identified above, the grant application/project must:

1. Be categorized as one of the following:
 - a. Capital or start-up funding for educational, cultural, artistic, health and wellness, and other social service initiatives; or
 - b. Capital or start-up funding for after-school, weekend or summer programs for youths and families.
2. If applicable, provide reasonable assurances of continued financial and operational support from sources other than the Foundation in subsequent fiscal periods.
3. Not duplicate any existing grant or funding source.
4. Not involve the purchase of real property.
5. Not involve the payment or funding of any general administration costs or operating costs (except as may be approved by the Foundation).
6. Not involve the establishment of a permanent endowment, foundation or trust or a permanent interest-bearing account.
7. If intended to support a capital building or construction project, provide assurance that substantially all the funds for such project have been committed, such that the request from the Foundation represents the final (or close to final) monies needed to complete the project.
8. Not involve any of the following:

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- a. Carrying on propaganda or otherwise attempting to influence legislation;
- b. Providing support to any candidates for public office; or
- c. Restricting the services or facilities or employment provided by the grant to individuals based on race, creed, color, sex, or national origin.

The Foundation may consider matching grant opportunities.

A timeline must be established for the duration of the project. The grant monies must be spent no later than August 31 of the year following the year in which the grant monies were received. In the event a start date is delayed or postponed, the Foundation may require the grant to be refunded. If the project is terminated or abandoned, a grant refund may be required by the Foundation. The Foundation will require a report of how all grant monies are spent, to be provided no later than August 31 of the year following the year in which a grant is awarded. The Foundation may consider matching grant opportunities.

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II. SUBMITTING AN INDICATION OF INTEREST

The first step in applying to the Foundation for a grant is the submission of an indication of interest. Your indication of interest will be reviewed to determine if the

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proposed grant is consistent with the Foundation's Mission Statement, Guiding Principles and these policies. Those that are not will be immediately declined. If the Foundation determines that your indication of interest presents a project that is consistent with the Foundation's Mission Statement, Guiding Principles and these policies, your organization will be invited to complete a grant application, in which case, further instructions and guidelines will be provided.

III. ELIGIBILITY

The Foundation makes grants only to tax-exempt organizations with a 501(c)(3) public-charity classification from the Internal Revenue Service.

The Foundation will not consider requests for endowments, general fundraising, deficit financing or loans to individuals. The Foundation will also **NOT** fund:

1. Ongoing operations or budget deficiencies;
2. Grants to individuals;
3. Politically active organizations; or
4. Any organization that does not have an IRS determination letter indicating that it is a 501(c)(3) public charity.

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